



# Minutes

**Committee Name:** SSSP

**Date:** 02/27/2019

**Time:** 12:30-1:30PM

**Location:** MB 235 | MAM 228 | BIS 197 | KRV 5 | Zoom

**Present:** Heather Ostash, Corey Marvin, Jill Board, Katie Bachman, Christine Small, Ben Beshwate, Tyson Huffman, Ryan Khamkongsay, Tanner Barnett, Steve Rogers, John Elder, Fabian Meneses, Laura Vasquez, Matt Crow, Sandra McLaughlin, Julie Cornett, Caroline Sanderson, Missy Gross, Deanna Campbell, Rebecca Pang, Vivian Baker

**Absent:** Chad Houck, Lisa Stephens, Sharlene Paxton

## 1. Call to Order

12:35PM By Vice President Ostash

## 2. Approval of Agenda

Approved

## 3. Approval of Minutes and Action Items

Approved

## 4. Sandra McGlaughlin – CVHEC Coordinator

- Southern region coordinator for regions in the south. 27 member consortium, 250000 students within central valley, help member colleges with initiatives from the state
- CVHEC Priorities: GP coordination with providing professional development to member colleges.
  - AB 705 high priority, with implementation deadlines
- Steve: Have you noticed any issues with online implementation of AB 705
  - No mention of online classes at the conference. How are we dealing with transfer students who need the co-requisite?
    - Online shouldn't be different from what's offered face-to-face. Will take this back to Director of CVHEC Ben Duran.
- Last CAP no one had anything online within the state. Coastline has 85% online, nothing revolutionary.
  - VP Ostash: Are we to scale with online tutoring, using Zoom?
    - Zoom working out okay, 85-90% effective
- Christine: We have support courses for Engl 101, Stats. Are other colleges providing support courses for other levels of math?
  - They are looking into applying embedded tutors. Some are making optional, some mandatory to take a Co-Requisite class.
- Do students know that they can request to be in a lower level course?



# Minutes

- Many do not know, many colleges are dropping courses one level below transfer and only offering transfer
- Would need to prove that students are more successful being put in the lower-level course before transfer-level course against the state averages
- Ryan: How many other CVHEC colleges using self-reported data?
  - Most using self-reported, no real way to see high school transcripts.
- What are colleges doing about prison data?
  - Will have to research and get back
- Matt: A trend in class size along with AB 705? Courses less enrolled in English, more or less the same in math

## 5. Report Out

### 5.1 Program CFIT

- Meeting again today.
  - Last: reviewed what had been discovered online. Will begin student focus groups (Steve/Missy) Details finalized today for those. Groups at the HS as well, discussed today
    - Best means of asking questions to potential minors, etc
  - *Do you need money for food? Work with Tanner*
- Julie: Talking with students and having them navigate the website?
  - Students eat first, discuss majors, etc, whether they've used program info online
  - Have students go online and explore, one advisor taking notes the other talking with students
  - Show models to students to show other schools to see if those would be helpful (Models for layout and navigation)
    - High School: Familiar with major, get info about what they want to know about those majors. Meet in the Lab, have them go on the website and look up info, round back to see how things went, problems etc
  - Cerro Coso main page? Yes, to see how it goes
  - Current, prospective students, any adult learners?
    - Something we'd need to consider

### 5.2 Student Profile

- About to ramp up on data collection for the projects: IR/Outreach collecting data on dropping enrollments, particularly here on-ground
  - Meeting often, next week in the High Schools within the area, engaging traditional prospective students and their attitudes, etc
  - Many teams: IR, Outreach, and Student Ambassadors
- Also targeting current students through qualitative methods for on-ground, online, hybrid, and other students
- Public perception of Cerro Coso to gauge potential students
- Student scheduling survey:
  - Plan is 100% response rate to get preferences of student scheduling wishes: time, days, potential courses, etc.



# Minutes

- Confine some course wishes – manage expectations
- Faculty/Classified feedback
  - Faculty set to meet the week before spring break to discuss perceptions
    - Faculty also to provide feedback at the sites
- Important part of population are students to stopped:
  - Way of identifying them is there, going back 10 years of 2+ primary semester drops.
  - Need to find ways of contacting them – Don't have access to all student emails
- Opportunities for Learning, Homeschool?
  - Opportunities yes, homeschool will be difficult, but we have the ability to find more info from the population of the service area
  - Homeschool variable unique: How to best identify homeschooled students? Hard to pull out that sort of information, IR brainstorming how to engage population
    - Many concurrent/dual enrollment students are homeschooled, potentially could begin looking into this
  - Jill: Isn't there a way to sort through the applications to find which high schools are feeders?
    - Work with Michelle Pena to find out the process to have Homeschool added

## 5.3 ISEP

- VP Marvin: Many fires in all sorts of places, not really to a place to discuss yet
  - Who has access to the prisons, how does it work?
  - Focusing a lot on communications with incarcerated students
  - What GE Patterns available, what do they want?
  - How do these best practices flow in and out of the prisons?
- VP Marvin pulling info regarding evening students, to put into summary shape
  - 773 students register for FA evening at IWV
  - 151 dropped entirely by first day
  - 60 taking courses in both time blocks (5:10/6:45) half were industrial art students, next highest PE
- Do we need 2 time blocks in the evening? Would one at a better time work for more students? Block after high school courses end so even more potential students
- Beginning to inspect former assumptions to see where we can update things
- Perhaps dropping for non-payment rules could be effecting enrollments
  - Once semester starts, 10-day drop does not apply: it catches up with them at next registration

## 5.4 Communication Sub-Committee

- Met briefly two weeks ago 2/7. Focus has been Interact project

### 5.4.1 Project Proposal

- Pushed to next meeting



# Minutes

6. **Review of Action Items**
7. **Future Agenda Items**
  - *Bring back Interact Proposal*
8. **Future Meeting Dates**
  - 3/6/19
  - 3/20/19
  - 4/3/19
  - 4/17/19
  - 5/1/19
9. **Adjournment for CFIT/Sub-Committee 1:45PM by VP Ostash**

Meeting Chair: Heather Ostash and Julie Cornett  
Recorder: Tanner Barnett